

**MAYOR'S MONTHLY REPORTS
DECEMBER 2010**

POLICE

Arrests: Total Adult Arrests **71**; Total Juvenile Arrests **14**; Summons/Citations Issued **9**.
Incidents: Total Calls **1,598**; Security Checks Performed-Residences & Business Locations **146**; Incident Cases Reported **70**; Crimes Against Property Reported **92**; Crimes Against Persons Reported **84**; Accident Reports **122**; Traffic Citations Issued **130**; Alarms **112**; Miles of Road Patrol (Approximate mileage from previous month-cruisers only-no unmarked cars) **34,993**. **Officers:** Compensatory Hours Used **197.0**; Sick Hours Used **305.0**; Personal Hours Used **224.0**; Compensatory Hours Earned **960.5**; Overtime Hours Earned **320.6**.

TRAFFIC CONTROL

The MPD issued a total of **130** traffic citations, this being **22** more than same time last year. The MPD made **11** arrests for OVI, this being **one** more than same time last year. Radar citations totaled **6**, this being the same as same time last year. The MPD handled a total of **122** traffic accidents, this being **13** more than same time last year. There were **87** property damage accidents, **15** injury accidents and **20** that occurred on private property. There were **0** fatal accidents. Of the above accidents, there were **11** hit-skip accidents and there were **7** accidents that occurred as a direct result of alcohol and/or drugs. There were no motorcycle, no bicycle and **1** pedestrian accident. The MPD investigated **15** accidents involving juveniles resulting in **4** injuries. There were **75** motor vehicles towed by the MPD, this being **9** more than same time last year. Of the above tows, **54** vehicles were towed from traffic accidents, **5** for traffic offenses of some type, **10** as a direct result of an arrest, **4** for parking violations and **2** stolen/recovered vehicles. The traffic officer wrote **5** parking citations. The traffic officer mailed **6** certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer mailed **6** title searches to the state of Ohio Bureau of Motor Vehicles. The traffic officer was able to junk or title **4** motor vehicles. The traffic officer issued or acted upon **7** notices (48/72 hour and/or 10/20 day notices). The traffic officer sent numerous 2255s and driver's licenses to the state. The traffic officer logged and filed several license plates and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. As of the last day of the month, there were **8** motor vehicles sitting upon the Police Impound Lots. Of the **8** vehicles, several are waiting for court order to dispose of them. **Summary:** Accidents **54** YTD **403**; Traffic **5** YTD **45**; Parking **4** YTD **98**; Arrests **10** YTD **104**; STL/REC **2** YTD **9**; Misc. **0** YTD **17**; **Totals: 75** YTD **676**.

METERMAID

Total number of tickets issued **117**; By parking enforcement **110**; By police officers **3**; Towed vehicles with tickets **4**. Outstanding tickets **861**. Total number of PAID violations **92**; Number of parking permits issued **222**. Revenue received from PAID violations (includes hearing fees) **\$892.00**. Revenue received from parking permits **\$1,090.00**. **Total Revenue: \$1,982.00**. **YEAR END REPORT:** Total number of tickets issued **1,819**; By parking enforcement **1,647**; By police officers **77**; Towed vehicles with tickets **95**. Total number of PAID violations **1,568**; Number of parking permits issued **2,781**. Revenue received from PAID violations **\$17,591.00**; Revenue received from parking permits **\$17,235.00**. **Total Revenue: \$34,826.00**.

ENGINEERING

ANNEXATION: Poets Glen Area Annexation: The petition was filed with Stark County on February 5, 2008. The hearing was held in City Council Chambers on April 9, 2008 at 7:00 p.m. The annexation was approved by the Commissioners at their April 9th meeting. The Township has filed an appeal on the Commissioners decision. Approval was denied by Judge Sinclair on July 25, 2008. The Township has filed an appeal with 5th District Court of Appeals. The decision was reversed on June 30, 2009. Annexation re-filed with Commissioner's office on November 19, 2009. Hearing scheduled for February 10, 2010 at 7:00 p.m. in the Tuscarawas Township Hall. Petition was withdrawn on February 9, 2010 and the public hearing was canceled. Filed on March 11, 2010. Public hearing was held on Thursday, June 10, 2010 at 7:00 p.m. in the Tuscarawas Township Hall and was denied by the Stark County Commissioners. The City filed an appeal on July 7, 2010 on the Commissioners' decision and currently awaiting the Court's ruling. **Sibila Family LLC Annexation:** Petition filed on June 9, 2010.

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Commissioners' hearing set for August 25, 2010 at 6:00 p.m. The annexation hearing was rescheduled and held on September 7, 2010 at 1:00 p.m. The Stark County Commissioners approved the annexation on September 7, 2010. Approved by Council on December 20, 2010. **BRIDGES: Harsh Avenue SE Box Culvert Replacement:** The survey work is **100%** design and **70%** completed. **17th Street NE Bridge:** Currently in the planning stages of analysis to replace this structure. The survey work is **100%** completed. Design **70%** completed. **2010 Bridge Inspections:** Preparing to complete annual bridge inspections on the City's eight (**8**) bridges. Annual bridge inspections were completed by Hammontree & Associates in December and the associated report was forwarded to ODOT. To comply with Federal regulations. Load ratings were also completed this year on the three (**3**) required City bridges. **SANITARY SEWERS: 27th Street/Bison Avenue Sanitary Sewer:** The design work is **99%** completed. This project would be completed to assist the proposed Ports Glen Annexation. **Nova Tech Pump Station:** Various repairs will be made to this pump station in 2011 that will extend its life and place on hold a full replacement. **State Avenue Sewer Rehab:** Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase No. 1 and Phase No. 2 is **90%** completed. Will be seeking a funding source in 2011 to construction this project. **Bit of Eden Sanitary Sewer Extension Project:** Currently analyzing alternative options to extend sanitary sewer to this site in lieu of the design completed by Civil Design Associates, Inc. **Griffith Sanitary Sewer Replacement Project:** Project will replace approximately **1600** L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is **100%** completed. Project was submitted to OPWC for funding and was not approved. Currently analyzing options of repair vs. replacement. **STREETS: 9th Street SW Resurfacing:** The City reapplied for the funding from OPWC for this project for the 2011 funding year and it was not approved. Currently seeking alternative funding sources. **Main Avenue Resurfacing:** SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project. **Augusta/Cyprus Repairs:** Miscellaneous roadway repairs have been targeted and several options have been put together. Currently seeking funding. **SUBDIVISIONS: Centennial Village:** Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed. **Cherry Springs No. 1:** Plat submitted and approved March 2006. Plat approved by Planning Commission and Council March 2006. Plat recorded. Homes being built. **Cherry Springs No. 2:** Planning Commission April 12, 2006. Council May 1, 2006. Council May 1, 2006. Plat recorded. Earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed. Testing started February 21, 2007. Testing of the sanitary sewer is **95%** completed. Project has been put on hold by the developer. **Concord Village Outlots:** Plat approved by Planning Commission and Council. Storm and sanitary easements acquired. Plat recorded. Sanitary sewer installed. Sewer testing 100% completed. Grading and ditch work **100%** completed. Transferred to Nancy Villas (Perciballi). Houses being built. Working on punch list items. **Concord Village Allotment:** Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded. Construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items. **Forest Hills No. 3:** Plat recorded. Plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed. As-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation. **Gray Ridge Estates Phase No. 1:** Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week

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of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing completed. Utility construction **75%** completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. **Kenyon Creek Estates Phase No. 1:** Preliminary plat received week of December 4, 2000. Revised and approved by Planning Commission February 13, 2002. Phase No. 1 plan submitted February 20, 2002. Earthwork began week of July 22, 2002. Utility work began week of October 21st. Plat approved by Planning Commission March 12, 2003 and Council April 7, 2003. Construction **100%** completed. Roadways paved. Water line extension completed. Plat recorded. Lots being sold. Punch list items completed. Released to City of February 19, 2009. **Kenyon Creek Estates Phase No. 2:** Plans submitted and approved May 22, 2003. Plat approved by Planning Commission and Council. Plans approved. Waiting on Performance Bond. **Nova East Industrial Park:** Plat and plans approved. Road construction is **75%** completed. Land sold to Beaver Excavating May 2001. Water and gas lines completed. Plat approved by Planning Commission May 12, 2004. Plat approved by Council June 7, 2004. Plat recorded July 2004. Street signs installed. As-builts received. Final paving done week of November 8th. Street light installation completed. **St. Luke Development:** Plat approved by Planning Commission and Council. Plans approved May 20, 2004. St. Luke received the PTI on August 25, 2004. Performance Bond received. Construction has begun on sanitary sewer. Plat recorded at County. Sanitary sewer installation completed. Waiting testing. Two site plans have been reviewed and approved. Waiting for roadway construction. Project has been put on hold by developer. **Sippo Reserves Allotment Phase No. 1:** Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22nd. Sanitary sewer installation began week of September 19th. Final plat approved by Planning Commission July 13, 2005. Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed. Sewer testing completed. Homes being built. **Sippo Reserves Allotment Phase No. 2:** Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed. Curb installed September 7, 2010. Paving completed November 3, 2010. Punch list items to be completed in spring. **University Village No. 9:** Preliminary plat submitted and approved by Planning Commission December 10, 2003. Variance granted for plat at February Planning Commission meeting. Plans approved May 2004. Grading work began July 2004. Utility work began week of August 23, 2004. Curb placed October 27, 2004. Asphalt paving done week of November 8, 2005. Plat recorded. Construction **100%** completed. Telephone pole finally removed from roadway. Street lights installed. Punch list items completed. Released to City on December 28, 2010. **Westbrook Estates Phase No. 3:** Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006. Approved by Planning Commission June 14, 2006. Approved by Council. Grading work **90%** completed. Utility work began the week of April 16, 2007. Utilities **90%** completed. Curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed. Homes being built. Working on punch list items. **Woodland Creek:** Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County. Condominiums are completed. **MISCELLANEOUS: SR241/Tremont Intersection Improvements:** ODOT approved grant. Design is being completed by URS Corporation and the City of Massillon's Engineering Department. Construction is anticipated to begin in 2011. Made corrections to plans per ODOT comments. Currently finalizing plans and estimates. **27th/Lincoln Way East Intersection Improvements:** ODOT approved grant. Design is being completed by URS Corporation and the City of Massillon's Engineering Department. ME Companies is beginning the right-of-way acquisition process. Construction is anticipated to begin in 2011. Made corrections to plans per ODOT comments. Right-of-way acquisition underway. Finalizing the construction plans.

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Currently finalizing plans and estimates. **Storm Water Management Plan:** Preparing data to begin the 2010 OEPA Report. **Storm Water Mapping:** 96% completed. Currently adding elevation database. **Subdivision Mapping:** 50% completed PS drawing/SD drawings. Editing to include subdivision information: replat, vacations, dedications. **Sanitary Sewer Mapping:** 96% completed. Permits and GIS are being added to the database and are 22% completed. Editing files to include pipe length and slop/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow. Adding elevation data. **GIS:** Completed and transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas. **Website:** The Engineering Department website has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. **Levee Infrastructure Repair:** Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 80% completed. Reviewing different options of repairs. Preparing construction plans which are 80% completed. **Outfall Inventory:** Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit.

**COMMUNITY
DEVELOPMENT**

1. The CD Department began the application process for the upcoming FY2011 CDBG Program. A CDBG workshop for interested applicants was held in City Council Chambers. Application forms and other program information are now available on the City's Website. At this time, the FY2011 grant amount is not known as Congress has yet to pass the Federal Budget. With cuts in domestic spending likely, the City's FY2011 CDBG Grant could be reduced. 2. The CD Department continued work on the implementation of its Neighborhood Stabilization Program (NSP). NSP Housing projects are underway on Pearl S.E., Gibson S.E., 4th Street S.W. and South S.E. The City has also awarded NSP contracts for the demolition of 37 vacant, deteriorated and/or fire damaged dwelling units. Information on the NSP Program, including NSP funded homes available for purchase, is available on the City's Website. 3. The CD Director met with a representative of the Ohio Historic Preservation Office who toured the City and reviewed the City's efforts at promoting historic preservation. 4. The CD Director attended a meeting at Stark State College regarding a proposed Environmental Workforce Development/Job Training Grant application that would provide educational and training opportunities for persons in Canton, Massillon and Alliance for jobs in the environmental remediation/cleanup industry. 5. The Census Bureau released Census Data for local governments based on the 5-year American Community Survey. Detailed demographic data for Massillon is available down to the Census Tract level. 6. The CD Director attended the December meeting of the Ohio Conference of Community Development Executive Board.

HOUSING

The Department received approximately 23 calls and visits regarding tenant/landlord issues. Assistance and information was provided to several tenants that were having problem with their landlords. I attended the Community Building Partnership of Stark County meeting on December 1, 2010. This is a very interesting meeting on how they have helped neighbors to get involved in their own neighborhoods. It reminds me of the neighborhood associations that the City of Massillon already has established. I also attended the Board of Realtors round table discussion December 2, 2010. It appears that this meeting was geared toward Community Development, rather than housing. The realtors were interested in what could they do to help promote the commercial business in the area and what new businesses were coming to the City. They are planning another meeting after the first of the year. We are processing emergency applications as they come in and have started sending out pre-applications on the housing rehabilitation waiting list.

BUILDING

Permits Issued: New Dwellings **3 @ \$323,851.00**; Dwelling Alterations & Additions **16 @ \$183,462.00**; Commercial (New Structures) **1 @ \$50,000.00**; Commercial (Alterations & Additions) **8 @ \$143,206.00**; Industrial (New Structures) **1 @ \$50,000.00**; Industrial (Alterations & Additions) **4 @ \$170,190.00**; Miscellaneous **7 @ \$22,250.00**; Swimming Pools **1 @ \$4,200.00**; Fences **5 @ \$15,575.00**; Razings **4 @ \$11,021.00**; **Total Permits Issued: 50 @ \$973,755.00.** **Inspections:** Building (**Haupt**) **42**; Plumbing (**Haupt**) **18**; Heating (**Haupt**) **8**; Building (**Silla**) **125**; Heating (**Silla**) **40**; Electrical (**Silla**) **77**; Code Enforcement (**Saracina**) **61**; Code Enforcement (**Rice**) **28**; **Total: 399.**

STREETS

Cold Patch: **8.68** Tons; H.P.M. Patch: **4.30** Tons; #9 Grit: **133.94** Tons; Salt: **1,694.91** Tons. Patched streets throughout entire City; Cleaned off catch basins throughout entire City; Removed signs from tree lawns and telephone poles throughout entire City; Snow and ice control throughout entire City; Hauled grit to mix with salt; Leaves: **4** truck loads and **1** packer load.

SEWER/WASTE COLLECTIONS

Our new customers numbered **13** and we had **21** customers whose service was discontinued. We picked up extra items for customers at **82** locations at an additional cost of **\$1,237.41**. We are STILL waiting for the arrival of our new waste packer. I'm being told it should arrive any day. The assembly of these packers seems to take a good long while. **Summary:** New Customers **13**; Permanently Discontinued **21**; Temporarily Discontinued **17**; Resume Service to Delinquent Customers, Paid in Full **31**; Resume Service to Regular Customers **2**; Transfers **3**; Misses **19**; Misc. Messages **14**; Total of Clean-Ups with Charge **82**; Total of Charges for Clean-Ups **\$1,237.41**; Dumpster Activity-Containers Placed Temporarily **8**; Total Charges for Dumpsters **\$275.00**; Services Donated at no Charge **\$1,510.00**; Empty Baskets Main Street 1X Week **\$200.00**; Bags from Community Service Workers **\$100.00**; Health Department Clean-Ups; Clean-Ups at Vacant Lots, Alleys **\$200.00**; Services Donated by the Waste Department City Buildings, Rec Center, City Parks **\$1,010.00**.

INCOME TAX

Income Tax collections were up **8.0%** from same time last year. Total tax collections for the year of 2010 were down slightly at **1.5%**. These figures have been balanced with the Auditor's Office. The good news for Income Tax Collections is that after a rocky start to 2010, every month since August, our tax collections have been up from 2009 revenue. This month, employee withholdings were up **6.53%** from 2009 revenue. Business profits were up **8.73%** and taxes received from individuals were up **30.06%**.

HEALTH NURSE

CLINICS: *Immunization Clinics:* Attended **64**; Immunizations Administered **95**. *TB Testing Clinics:* Administered **7**; Positive Reactors Referred for X-Ray **0**. *WIC Clinics:* Initial Certifications **37**; Re-Certifications **122**; Individual Mid-Cert **30**; Nutrition Education **133**; Caseload **927**. **COMMUNITY NURSING:** Field Visits **20**; Auxiliary Visits **187**. School Visits: Parochial **2**; Public **0**. Services Rendered: Completed lice checks. **CONTINUING EDUCATION:** Nurse Martin received CEUs for completing Viral Hepatitis Serology: Hepatitis A-E (web-based) offered by CDC. **MISCELLANEOUS:** Nursing staff received training for the handling/transport of Dangerous Goods.

PARKS

1. Parks are closed. **2.** Full time employees did not get laid off this year. **3.** Snow removal taken place.

GOLF COURSE

1. Golf Course is closed. **2.** Still taking phone tee times for the coming year. **3.** Equipment repair taken place in the Maintenance Department. **4.** All banquets went well. **5.** Working on adding banquets and outings in 2011.

SENIOR CENTER

Activities: *All regularly scheduled programs held. *Senior Chorus entertained for December meeting. *Senior Chorus donated over **50** hats, scarves and gloves to Salvation Army. *(First Time) Messiah sing held here after Christmas. There were **25** in

**SENIOR CENTER
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attendance. **Volunteer Hours:** Hours for November **1,086**; Hours for December **1,116**.
Director: Attended **1** SARTA Board meeting and **1** SARTA field trip. On vacation from December 20th through December 31st, 2010.

EEO

*Receipt and file prevailing wage reports for road construction project in the City.
*Advise ODOT EEO Training Coordinator of receipt from Northstar Asphalt, Inc. of required DBE Documentation Review. *Continue planning with Northeast Ohio Labor Management for sexual harassment training sessions. Secure training rooms at Massillon Recreation Center for sessions on January 11, 12 & 13, 2011. Contact with AFSCME Ohio Council 8 regarding their involvement and potential funding of training session.

**WWT; HEALTH; ANIMAL CONTROL;
BUILDING; PAINT/SIGN; SAFETY;
INCOME TAX; PARKS & RECREATION;
GOLF COURSE**

Please see attached sheets.

**YEAR END
ANIMAL CONTROL; INCOME TAX;
PARKS & RECREATION**

**Please see attached sheets.
Will be available in Mayor's Office for review.**

FIRE

No report available at this time.