

CITY OF MASSILLON, OHIO
FY 2012 Community Development Block Grant Program
Application for Project Funding

1. Project Name _____

2. Community Development Block Grant Fund (CDBG) Request

Total FY 2012 CDBG funds request: \$_____

Total Estimated Project Cost: \$_____

3. Applicant/Organization/Agency

Name:_____

Mailing Address:_____

City & Zip:_____

Contact Person/Title:_____

Phone: _____ Fax: _____

E-Mail Address:_____

Organization's Federal Tax ID #: _____

Organization's DUNs Number _____

4. Type of organization (Check all that apply)

Non-Profit Organization For-Profit Business or Corporation
 Faith-Based Organization Unit of Government

5. Project Timetable

Proposed Start Date: _____

Proposed Completion Date: _____

Non-profits complete

If non-profit, attach:

- | | |
|--|--|
| * Tax status certifications (501 [c][3]) | * Board By Laws |
| * Board of Directors List | * Board minutes for last 3 months |
| * Executive Directors report for last 3 months
(if not included as part of Minutes) | * Agency brochure or narrative outlining
services available |

6. Project Description

A. Project Summary - Describe in detail the activities to be carried out with CDBG funds. Attach additional pages if necessary.

B. Project Location - Describe the location of the project or the geographic area to be served by the activity. Please be aware that the City of Massillon will not provide CDBG funds for any activities outside the corporate limits of Massillon.

C. Mission/Objectives – What is the rationale for the project – the major results being sought? Why is the project needed? What community need is being met or mitigated? What problem(s) are you attempting to address by requesting funds for this project?

7. Project Goals, Program Outcomes, and Performance Indicators

A. Type of Activity (Select one of the following)

- Housing
- Economic Development
- Public Facilities/Public Improvements
- Public Services
- Homeless housing and support

B. Compliance with CDBG Program National Goals and Objectives

The proposed project activity must fulfill one of the following goals and objectives of the Community Development Program: (Select one of the following)

- The provision of a suitable living environment for low and moderate income persons, through activities designed to improve the safety and livability of neighborhoods, increase access to quality facilities and services, improve housing opportunities, and revitalize deteriorated neighborhoods.
- The provision of decent affordable housing for low and moderate income households, through activities such as homebuyer assistance and housing rehabilitation.
- The expansion of economic opportunities, through industrial development and commercial revitalization activities; or the creation of jobs that promote long term economic viability and that are accessible to low and moderate income persons.

C. Project Beneficiaries - *Provide an estimate of the total numbers expected to be served for those categories applicable to the proposed project.*

Proposed Number of Persons to be served or assisted (Required for all proposed Public Service activities): _____

Proposed Number of Households to be served or assisted (Required for all proposed Housing activities): _____

Proposed Number of Businesses to be served or assisted: _____

Proposed Number of Housing Units to be assisted: _____

Proposed Number of Public Facilities to be assisted: _____

Proposed Number of Beds in overnight shelter or emergency housing: _____

D. Program Results / Outcomes

- ***For all proposed Public Service Activities, or Public Facility / Infrastructure Projects:***

Check one of the following HUD-specified performance measurement outcomes and explain how the project will achieve the specific outcome selected.

- The proposed activity will provide **new access** to a service, facility or an infrastructure benefit. (i.e., the proposed program, service, facility, or infrastructure did not previously exist and is being provided for the first time)
- The proposed activity will provide **improved access** to a service, facility or infrastructure benefit (i.e., an existing program, service, facility, or infrastructure is being improved or expanded, in terms of its size, capacity, or location.)

- ***For all proposed Housing Activities***

Check one of the following HUD-specified performance measurement outcomes and explain how the project will achieve the specific outcome selected.

- The proposed activity will **provide decent affordable housing to low and moderate income homebuyers** through direct financial assistance to homebuyers or through the development of homebuyer housing units (through new construction or the acquisition/rehabilitation/sale of existing housing).
- The proposed activity will **provide decent affordable housing** to low and moderate income homeowners **through housing rehabilitation**, including emergency repairs, accessibility, energy efficiency and other targeted housing improvement programs.
- The proposed activity will **provide decent affordable rental housing** for low and moderate income households.

- ***For all proposed Economic Development Activities***

Check one of the following HUD-specified performance measurement outcomes and explain how the project will achieve the specific outcome selected.

- The proposed economic development activity will directly result in the **creation or retention of jobs** for low and moderate income persons. The applicant will be required to report on the total number of jobs created or retained, the number of jobs with employer sponsored health care benefits, the number of persons who were prior unemployed, and the type of jobs created or retained.
- The proposed economic development activity will **assist businesses** (through rehabilitation or infrastructure improvements). The agency will be required to report on the number of new and existing businesses assisted, the number of businesses expanding or relocating, the number of businesses assisted with commercial façade treatment or exterior building rehabilitation, and the number of assisted businesses that provide goods or services

meeting the needs of a defined service area or neighborhood. (DUNS numbers will be required for all businesses assisted.)

8. Proposed Project Budget

A. Project Budget Sheet - Allowable expenses are those listed in Cost Principles (A-87 or A-122). **Keep in mind that your entire budget request may not be funded.**

COLUMN A	COLUMN B	COLUMN C	COLUMN D
Budget Line Items (Be specific)	CDBG Funds Requested	Other Funds Committed	Totals (Column B plus Column C)
PROJECT TOTALS			

Construction Projects - Please try to get and use a current, itemized industry professional cost estimate when completing this budget.

Direct vs. Indirect Costs – CDBG funds can only be used to fund direct project costs, no indirect costs (i.e. rental, telephone, clerical costs, etc.) can be considered for funding without submission and approval of an indirect cost allocation plan. Please refer to OMB Circular A-122 for a detailed description of direct and indirect costs. (For a copy of this circular, please contact the Community Development Department or download the circular via the Internet at <http://www.whitehouse.gov/omb/circulars/a122/a122.html>). If requesting CDBG funding for staff salaries, please attach an agency staff chart, listing job descriptions and staff experience.

B. Total Project Funding Sources

List other funding obtained or solicited for this project (including other public funds, private funds, and foundations). All projects must include funding from other sources. Due to the limited amount of HUD dollars available, no agency's project can be 100% CDBG funded.

<u>Funding Sources</u>	<u>Committed Amount</u>	<u>Pending Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____

9. Signature Section

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE STATEMENTS AND DATA IN THIS APPLICATION ARE TRUE AND CORRECT AND ITS SUBMISSION HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT. WITH THIS SUBMISSION, WE ALSO AGREE TO FOLLOW ALL RULES AND REGULATIONS GOVERNING FEDERAL CDBG AND HUD FUNDING.

SIGNATURE, CHIEF OFFICIAL

NAME (TYPED OR PRINTED)

DATE

TITLE

10. Application Submission

Applications shall be submitted to the following address:

Massillon Community Development Department
Municipal Government Annex
151 Lincoln Way East
Massillon, Ohio 44646

Submission Deadline – January 31, 2012, 4:30 P.M., EST

Any application received after this date will be returned to the applicant and will not be considered for funding. In addition, any incomplete application will not be considered for funding.