



Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

ONE YEAR USE OF HUD FUNDS FY 2011 PROGRAM YEAR

Program Year Period: July 1, 2011 through June 30, 2012

Summary of Available Federal Funding Resources:

Entitlement Grant

CDBG	\$789,000
ESG	\$0
HOME	\$0
HOPWA	\$0
Sub-Total	\$789,000

Prior Years' Program Income NOT previously programmed or reported

CDBG	\$0
ESG	\$0
HOME	\$0
HOPWA	\$0
Sub-Total	\$0

Reprogrammed Prior Years' Funds

CDBG	\$59,000
ESG	\$0
HOME	\$0
HOPWA	\$0
Sub-Total	\$0

Massillon

Total Estimated Program Income	
Demolition	\$5,000
Housing Rehabilitation	\$5,000
Sub-Total	\$10,000
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Total CDBG funding Sources	\$858,000
HOME funds allocated to Massillon from the Stark County HOME Consortium	\$172,293
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Total 2 nd Year Action Plan Funding Sources	\$1,030,293

FY 2011 CITY OF MASSILLON ACTION PLAN PROJECT SUMMARY

	<u>CDBG Entitlement</u>
<u>Housing and Neighborhood Improvement Activities</u>	
City Housing Rehabilitation Program	\$200,000
City Code Enforcement Program	100,000
Target Area Neighborhood Street Improvements	105,000
Central Fire Station- Ambulance Purchase	100,000
Target Area Sidewalk Repair/Replacement	20,000
Neighborhood Partnership Program	8,000
 <u>Downtown Improvement Activities</u>	
Massillon Main Street Downtown Rehab Program	\$20,000
 <u>Public Service Activities</u>	
Western Stark Medical Clinic	\$10,000
Elderly Homemaker Program - Westark Family Services	8,000
Salvation Army Housing Outreach	8,000
Foreclosure Prevention Legal Aid Assistance	8,000
Family Living Center Homeless Shelter	8,000
Domestic Violence Shelter	8,000
Lighthouse Visions - Basic Life Skills for Foster Children	8,000
Massillon Boys & Girls Club - Project Learn Program	8,000
Faith in Action Elderly Caregiver Program	6,000
City Summer Youth Recreation Program	5,000
Massillon Commission to Advance	3,000
Family Economic Success Program	3,000
 <u>Planning & Administration Activities</u>	
Planning and Program Administration	\$85,000
City Fair Housing Program	\$10,000
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Proposed Projects Totals	\$731,000
Amount Reserved for Section 108 Loan Payment	127,000
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3 rd Program Year Action Plan Totals	\$858,000

FY 2011 CDBG PROGRAM – DESCRIPTION OF PROPOSED ACTIVITIES

Housing and Neighborhood Improvement Projects

Housing Rehabilitation Program \$200,000 CDBG

The City will utilize CDBG funding to operate its own housing rehabilitation program, offering deferred payment loans up to \$25,000 to very low income homeowners for the repair and rehabilitation of their homes. The City will also provide emergency home repair assistance, providing up to \$5,000 in deferred payment loans, to assist very low income homeowners with needed repairs to correct emergency housing problems, such as electrical, heating, plumbing, or roof repairs. This program is designed to assist low income homeowners in maintaining their dwellings while also upgrading older neighborhoods through improvements to the City's existing housing stock, almost 40% of which was constructed prior to 1939.

Housing Code Enforcement Program \$100,000 CDBG

The City will utilize CDBG funds for housing code enforcement in low income neighborhoods. Code enforcement activities include initial housing inspections, reporting code violations to property owners, requiring repair of violations, and follow-up inspections to determine compliance with repair orders. CDBG funds will be used for code enforcement in older residential neighborhoods with a high predominance of rental units where such enforcement, together with public or private improvements, or other services to be provided, may be expected to arrest the decline of such areas.

Target Area Street Improvements \$105,000 CDBG

The City will utilize CDBG funding for a street improvement program to reprofile and repave streets in designated low income residential neighborhoods. One of the City's main community development goals is to upgrade and improve its residential neighborhoods. For this reason, CDBG funds are being targeted to neighborhood improvement activities such as housing rehabilitation and homeownership assistance, code enforcement, demolition of buildings, public works and facilities, and assistance to neighborhood organizations.

Central Fire Station Ambulance \$100,000

The City will utilize CDBG funding to purchase a new ambulance to be housed at the Central Fire Station, 273 Erie Street South. The vehicle will be used for emergency response to treat and transport ill and/or injured victims at the scene of the incident. This vehicle is needed to provide improved public safety and emergency assistance for the lower income neighborhoods of Massillon. This project will meet the City's community development objective of neighborhood improvement through the provision of needed public facilities and services.

Target Area Sidewalk Repair/Replacement \$20,000 CDBG

The City will utilize CDBG funding to establish a matching grant program to assist low and moderate income residents within designated neighborhoods in the repair and/or the replacement of deteriorated sidewalks. The program is designed to improve neighborhoods, make pedestrian movement safer, improve neighborhood aesthetics, and assist low income households. CDBG funds will be matched dollar for dollar by applicant households.

Neighborhood Partnership Program \$8,000 CDBG

The City will provide CDBG Funding to the Health Foundation of Greater Massillon to assist in the operation of its Neighborhood Partnership Program. Under this program, grant funds are made available to neighborhood association whose members have completed leadership training classes sponsored by the Foundation. These grant funds will be used for neighborhood improvement projects and activities. The City's CDBG funds will be matched by the Foundation, as well as by other community agencies and businesses.

Housing Assistance / Homeless Activities

Salvation Army Housing Outreach Specialist \$8,000 CDBG

The City will provide funding to the Salvation Army of Massillon for a Housing Outreach Specialist who will work with homeless and families in crises to meet their emergency housing needs.

Community Legal Aid Foreclosure Prevention Assistance \$8,000 CDBG

The City will provide funding to Community Legal Aid to provide legal assistance to low income families threatened with foreclosure proceedings with the goal of preventing foreclosure and helping households maintain safe and affordable housing.

Family Living Center Homeless Shelter \$8,000 CDBG

The City will provide CDBG funding to Community Services of Stark County to assist in the operation of the Family Living Center Homeless Shelter, located at 412 Lincoln Way East. The Family Living Center provides temporary shelter for up to three months to families and single women, including supportive services to enable residents to make the transition from homelessness to independent living. The objectives of the program are to provide shelter and other basic needs, strengthen individual and family life, and to provide a safe and caring environment, to help break the cycle of homelessness.

Domestic Violence Shelter \$8,000 CDBG

The City will provide CDBG funding to the Domestic Violence Project, Inc., to assist in the operation of a Safe Housing Program for victims of domestic violence, providing short term emergency housing and supportive services for women and children who are victims of domestic violence. Supportive services include case management and counseling, transportation, parenting training and child care. Without safe shelter and supportive services, victims of domestic violence often remain trapped in ongoing cycles of abuse.

Downtown Improvement Activities

Massillon Main Street Program \$20,000 CDBG

The City will provide CDBG funding to Massillon Main Street for its downtown rehabilitation program, offering grant assistance to downtown property owners for the exterior renovation of their buildings, including façade renovation and restoration, window and roof repairs, painting and awnings. This program is designed to help revitalize the downtown, maximizing the existing assets of the area while providing a positive and direct incentive for private investment.

Public Service Activities

City Youth Summer Recreation Program \$5,000 CDBG

The City will utilize CDBG funding for summer youth recreation programs to be provided at Oak Knolls and Reservoir Parks, facilities that are serve lower income residential neighborhoods. The City's Park and Recreation Department will operate this program, which provides social and recreational services, as well as employment opportunities for low income youth.

Westark Family Services/Elderly Homemaker Program \$8,000 CDBG

The City will provide CDBG funding to Westark Family Services for in-home elderly and handicapped homemaker services, including light housekeeping, laundry, marketing and errands, serving of meals, personal care and assistance. The program is designed to serve the City's elderly, frail elderly, and handicapped population, enabling them to remain living independently in the community, thus avoiding costly nursing home care.

Western Stark Medical Clinic \$10,000 CDBG

The City will provide CDBG funding to the Western Stark Medical Clinic to assist in providing free medical and dental care and prescription services to low income, uninsured persons. The Clinic is located at 820 Amherst Road NE. The program is designed to improve access to health care for low income uninsured persons, providing free medical services and treatment so that their health problems do not become critical or chronic.

Lighthouse Visions Basic Life Skills Education \$8,000 CDBG

The City will provide CDBG funding to Lighthouse Visions for basic life skills education and training for children ages 8-15, including foster children. The goal of the program is to provide instruction in etiquette, personal care and hygiene, assisting foster children, many of whom have had little or no training in these areas, in achieving standards of social behavior. The program is designed to instill elements of pride and accomplishment within such children, build character, reduce feelings of isolation and strengthen self-esteem.

Project Learn After School Program \$8,000 CDBG

The City will provide CDBG funding to the Massillon Boys & Girls Club for an after school program providing a combination of education, recreation, and nutrition services to youth in a structured setting. Children's progress and achievements will be monitored during the program to provide positive feedback and stimulate

increased self-improvement. The Boys and Girls Club primarily serves youth residing in low income neighborhoods of Massillon.

Faith in Action Elderly Caregiver Program \$6,000 CDBG

The City will provide CDBG funding to Faith in Action of Western Stark County for operation of an elderly caregiver program. The organization serves the ill, frail elderly, and disabled. The program is designed to help people maintain their independence through the provision of in-home services and assistance.

Massillon Commission to Advance Literacy \$3,000 CDBG

The City will provide CDBG funding to the Massillon Commission to Advance Literacy to assist its adult literacy education program, which serves as a catalyst for adult and family literacy efforts while helping to support the Adult Basic & Literacy Education (ABLE) Program). Services provided include public awareness and literacy training classes to improve basic reading and literacy skills. Literacy training helps low income residents obtain the skills necessary for employment and economic self-sufficiency.

Family Economic Success Program \$3,000 CDBG

The City will provide CDBG funding to the Family Economic Success Program to operate financial literacy and Volunteer Income Tax Assistance Sites (VITA) in Massillon at the Lillian Beane Center located at 1711 16th Street SE. One of the benefits of the program will be income tax assistance to lower income households qualifying for the Earned Income Tax Credit to take advantage of this credit.

Planning, Program Administration and Fair Housing

Planning, and Program Administration \$85,000 CDBG

The City will utilize block grant funds for administrative activities, including the overall management, coordination, reporting and record-keeping requirements of the CDBG Program. CDBG funds will also be used for planning activities, including economic development planning.

Fair Housing Program \$10,000

The City will utilize block grant funds for the provision of fair housing services and activities to improve and promote housing opportunities in the community, including education, outreach, monitoring and evaluation, as well as activities designed to address identified impediments to fair housing.

TOTAL FY 2011 CDBG PROGRAM FUNDING FOR PROJECT ACTIVITIES: \$731,000

Fund Reservation for Section 108 Loan Payment

Canalview Center Section 108 Loan Payment \$127,000 CDBG

The City will reserve CDBG funding for payment of principal and interest on its Section 108 Loan from HUD for the Canalview Center/Hampton Inn Development. Previously, the City borrowed \$2,250,000 from HUD under the Section 108 Loan Guarantee Program and loaned these funds to the developer of the Hampton Inn. Security for repayment of the Section 108 Loan is based on repayments from the developer, and ultimately, guaranteed by the CDBG Program itself (rather than by the full faith and credit of the City). CDBG funds would be used, if needed, to make the Section 108 payment and funds must be reserved for this purpose.

Any developer loan payments made during the year will reduce the amount of block grant funding needed for Section 108 Loan Payments. These surplus funds can then be reprogrammed for other CDBG-eligible activities.

TOTAL FY 2011 CDBG ACTION PLAN TOTALS: \$858,000

STARK COUNTY HOME CONSORTIUM

The City of Massillon is a participating member in the Stark County HOME Consortium, and as such, receives an annual allocation of HOME funds from the Consortium for housing activities. The City proposes to utilize FY 2011 HOME Consortium funding for the following project activities:

FY 2011 HOME CONSORTIUM / CITY OF MASSILLON PROJECT SUMMARY

	<u>CDBG Entitlement</u>
<u>Housing Activities</u>	
City Housing Rehabilitation Program	\$90,000
City Homebuyer Assistance Program	11,179
<u>Stark Preservation Associates – Yorkview Estates Rental Acq/Rehab</u>	<u>62,500</u>
Total HOME Consortium / Massillon Housing Activities	\$163,679
<u>HOME Administration / Massillon</u>	<u>8,614</u>
FY 2011 HOME Consortium Funding / Massillon	\$172,393

DESCRIPTION OF PROPOSED ACTIVITIES: FY 2011 HOME CONSORTIUM MASSILLON

Housing Rehabilitation Program \$90,000 HOME Consortium

The City will utilize HOME funds from the Stark County Consortium to operate its own housing rehabilitation program, offering deferred payment loans up to \$25,000 to very low income homeowners for the repair and rehabilitation of their homes. This program is designed to assist low income homeowners in maintaining their dwellings while also upgrading older neighborhoods through improvements to the City's existing housing stock, almost 40% of which was constructed prior to 1939.

Homebuyer's Assistance Program \$11,179 HOME Consortium

The City will utilize HOME funds from the Stark County Consortium to provide homebuyer assistance to eligible low income households to assist in downpayment and closing costs. The City of Massillon recognizes the need to promote homeownership in the community, which helps to stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low/moderate income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as downpayment and closing costs.

Stark Preservation Associates / Yorkview Estates \$62,500 HOME Consortium

Stark Preservation Associates, a joint venture between the Orlean Company and Renewal Associates, proposes to acquire and rehabilitate Yorkview Estates, a 50 unit low income housing rental apartment complex located at 2100 Harsh Avenue SE. The developer will be applying to the Ohio Housing Finance Agency for housing tax credits to undertake the rehabilitation, preservation, and modernization of this 40 year old former Section 236 rental housing project that serves low income households. HOME funding from the Stark County Consortium will be used to "seed" the development.

HOME Program Administration \$8,614 HOME Consortium

Massillon will receive \$8,614 in HOME funding for the administration of its HOME-funded housing activities.

TOTAL FIRST YEAR PROGRAM ACTION PLAN BUDGET: \$858,000 CDBG / \$172,393 HOME CONSORTIUM

General Description of Proposed CDBG Projects

Under its FY 2011 Action Plan, the City of Massillon will undertake a variety of projects designed to meet under-served housing needs and address affordable housing issues. The City will continue to operate its own housing rehabilitation program, offering deferred payment loans up to \$25,000 to very low income homeowners for the repair and rehabilitation of their homes. The City will continue its emergency home repair program, providing up to \$5,000 in deferred payment loans, to assist very low income homeowners with needed repairs to correct emergency housing problems, such as electrical, heating, plumbing, or roof repairs.

The City will also utilize CDBG funds for housing code enforcement in low income neighborhoods. Code enforcement activities include initial housing unit inspections, reporting code violations to property owners, requiring repair of violations, and follow-up inspections to determine compliance with repair orders. CDBG funds will be used for code enforcement in deteriorating areas where such enforcement, together with public or private improvements, or other services to be provided, may be expected to arrest the decline of such areas.

In regard to homeownership programs, the City will continue its downpayment assistance program, providing HOME funds to assist low income homebuyers by paying a portion of downpayment and closing costs.

The City will also work with private developers to assist in the preservation and modernization of older low income rental housing projects serving the community.

The City will work with Community Legal Aid to establish a Massillon Foreclosure Prevention Program to provide legal assistance to low income households threatened with foreclosure proceedings.

In regards to programs designed to aid the homeless or to assist in the prevention of homelessness, the City will provide CDBG funding to several local organizations. Community Services of Stark County operates the Family Living Shelter, which provides shelter and supportive services to families and single women. The City will also provide CDBG funding to The Domestic Violence Project, which operates a Safe House in Massillon providing short term emergency housing and supportive services for battered women and children. The City will also provide funding to the Salvation Army of Massillon and the Greater Stark County Urban League for housing outreach and emergency housing assistance.

The City will utilize CDBG funding for neighborhood infrastructure improvements, including street paving and the repair/replacement of deteriorated sidewalks in low income neighborhoods. The City will also utilize CDBG funds to purchase needed fire department equipment to increase protection services to low income neighborhoods. The City has set as one of its main community development objectives the improvement of residential neighborhoods. Activities such as housing rehabilitation, homebuyer assistance, code enforcement, and public facility and infrastructure improvements can all work together to help revitalize older residential neighborhoods.

The City will also provide assistance to neighborhoods through its participation in the Neighborhood Partnership Program, operated by the Health Foundation of Greater Massillon. This program provides grant funding to neighborhood associations whose members have completed leadership training classes sponsored by the Foundation. The training prepares residents for community involvement and the grants provide funding for neighborhood improvement activities.

The city will utilize CDBG funds for a variety of public service programs designed to meet the needs of low income persons in the community. Low income youth and childcare needs will be served by the City Summer Youth Recreation Program, the Lighthouse Visions Basic Life Skills Education Program and the Massillon Boys & Girls Club Project Learn After School Program.

Elderly and handicapped needs will be served by Westark Family Services Elderly Homemaker Program, and the Faith in Action Elderly Caregiver Program. The Western Stark County Medical Clinic provides free health and prescription drug services for low income under-insured households. The Adult Literacy Training Program provides needed educational services to assist low income persons with literacy problems.

The City will also provide block grant funding to assist in the redevelopment and revitalization of its Central Business District, a portion of which has been designated as a slum and blighted area. The City will continue to work with Massillon Main Street in undertaking an exterior renovation/facade improvement program for downtown commercial buildings. In regards to other downtown development, the City previously received a HUD Section 108 Loan to assist in the construction of a hotel/parking deck/bus transit center project in the core area of downtown, previously designated as a slum and blighted area. CDBG funds are being reserved for payment on the 108 loan, if needed. All of these Central Business District projects help to improve the overall economic health of the community, increasing job opportunities and providing a positive climate for growth and development.

PERFORMANCE MEASUREMENT: PLAN OBJECTIVES AND OUTCOMES

The City of Massillon recognizes the need to establish a performance measurement system for its housing and community development program activities. Such a system will provide an organized process for gathering information to determine how well programs and projects are meeting needs and then using that information to improve performance and better target resources.

The City's Performance Measurement System is being developed as followed:

1. Identification of Housing and Community Development Needs

These needs are being identified using the CPMP tool, including the Priority Needs Housing Worksheet, the Homeless Needs Worksheet, and the Community Development Needs Worksheet.

2. Establishment of Housing and Community Development Program Objectives

For each identified need that is proposed to be addressed in the Consolidated Plan, the City of Massillon will establish the community development program objective to be addressed. These objectives are defined as follows:

- Creation of a suitable living environment
- Provision of decent affordable housing
- Creation of economic opportunities

3. Identification of housing and community project Activities to be undertaken

Using a combination of CDBG entitlement funds and funding allocated through the Stark HOME Consortium, the City will prepare an annual Action Plan of projects and activities designed to address identified needs and meet its program objectives.

4. Development of Outcome Measures

Three types of outcome measures have been identified:

- a. The effect of an activity on the Availability/Accessibility of housing, public improvements, facilities, or services to low income persons.
- b. The effect of an activity on the Affordability of housing, public improvements, facilities or services to low income persons.

- c. The effect of an activity on the Sustainability of the community, a district, or a particular neighborhood.

5. Development of Performance Indicators

These indicators would include a quantifiable measurement that would be chosen to best identify the performance of an activity in meeting the City's housing and community development objectives. The City has identified such measures in the Project Workbook for each activity and includes measures such as number of homes rehabilitated, number of homebuyers assisted, number of persons provided shelter assistance, number of low income persons living within a designated area served by an assisted public facility or improvement.

6. FY 2011 Action Plan – Project Summary Table Chart

See attached next sheet.

Project Name	Objective Outcome	Strategic Plan Objective	Funding Source	Funding Amount	Low Mod Benefit	Performance Measure	Units Expected
Rental Housing Objectives							
Target Area Code Enforcement	DH-3	Improve the Quality of Renter Housing in LMI Neighborhoods through housing code enforcement.	CDBG	\$100,000	X	Housing Units	100
Yorkview Estates Acq/Rehab	DH-2	Improve the Quality of Renter Housing for LMI Households through rehabilitation.	HOME	\$62,500	X	Housing Units	50
Owner Housing Objectives							
Massillon Housing Rehabilitation	DH-2	Improve the Quality of Owner Housing for LMI Households through rehabilitation	CDBG HOME	\$200,000 \$90,000	X	Housing Units	35
Homebuyer Assistance	DH-2	Improve Access to Affordable Owner Housing through provision of direct homebuyer/downpayment assistance to LMI Households.	HOME	\$11,179	X	Households	5
Homeless Objectives							
Family Living Center Operating	SL-1	Prevent homelessness through provision of emergency shelter services and assistance.	CDBG	\$8,000	X	People	80
Foreclosure Prevention Legal Aid	DH-3	Improve the sustainability of decent housing through legal assistance to families threatened with foreclosure.	CDBG	\$8,000	X	People	20
Salvation Army Housing Outreach	SL-1	Prevent homelessness through provision of emergency services and assistance.	CDBG	\$8,000	X	People	50
Domestic Violence Shelter	SL-1	Prevent homelessness through provision of emergency shelter services and or counseling assistance for domestic abuse victims.	CDBG	\$8,000	X	People	50
Special Needs Objectives							
Elderly Homemaker Program	SL-1	Improve Public Services for Elderly & Handicapped Persons through in-home care services	CDBG	\$8,000	X	People	50
Faith in Action Elderly Caregiver	SL-1	Improve Public Services for Elderly & Handicapped Persons through in-home care services.	CDBG	\$6,000	X	People	40
Public Facilities & Improvements Objectives							
Target Area Street Improvements	SL-3	Improve the Quality/Increase Quality of Public Improvements for Lower Income Persons	CDBG	\$105,000	X	People	2000
Central Fire State Ambulance	SL-3	Improve the Quality/Increase Quality of Public Facilities for Lower Income Persons	CDBG	\$100,000	X	People	2000
Target Area Sidewalk Replacement	SL-3	Improve the Quality/Increase Quality of Public Improvements for Lower Income Persons	CDBG	\$20,000	X	People	500
Neighborhood Partnership Program	SL-3	Improve the Quality/Increase Quality of Public Improvements for Lower Income Persons	CDBG	\$8,000	X	People	1000
Public Services Objectives							
Massillon Summer Youth Recreation	SL-1	Improve Public Services to meet Youth/Child Care Needs of Low Income Persons	CDBG	\$5,000	X	People	100
Western Stark Medical Clinic	SL-1	Improve Public Services to meet Health Needs of Low Income Persons through provision of free medical clinic services	CDBG	\$10,000	X	People	300
Lighthouse Visions Foster Care	SL-1	Improve Public Services to meet Youth/Child Care Needs of Low Income Persons through provision of social and educational services.	CDBG	\$8,000	X	People	50
Massillon Boys & Girls Club Project Learn After School Program	SL-1	Improve Public Services to meet Youth/Child Care Needs of Low Income Persons	CDBG	\$8,000	X	People	100
Adult Literacy Education	EO-1	Improve economic opportunities for Low Income Persons through adult literacy training services.	CDBG	\$3,000	X	People	50
Family Economic Success Program	EO-1	Improve economic opportunities for Low Income Persons through the operation of a VITA site providing free income tax preparation services	CDBG	\$3,000	X	People	90
Economic Development Objectives							
Massillon Main Street	EO-3	Revitalization of Central Business District through façade renovation of commercial buildings	CDBG	\$20,000		Businesses	5
Action Plan Totals							
Estimated Amount of CDBG Funds to be used for activities benefitting low/moderate income perso				\$616,000			

EVALUATION OF PAST PERFORMANCE

For an evaluation of the City of Massillon's past performance regarding its Community Development Block Grant Program, please refer to the HUD CDBG Performance Profile attached as Appendix E. This report provides detailed information on the City's FY 2009 CDBG Program, for the period from July 1, 2009, through June 30, 2010, and includes information on activity expenditures by type, program targeting, program beneficiaries, and program accomplishments.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 3 Action Plan General Questions response:

1. Most of the City of Massillon's Action Plan activities will be directed to those areas of the City with high concentrations of low income and minority households, including Census Tracts 7138, 7142, 7143.01, and 7144, and portions of tracts 7137, 7141 and 7143.02. By directing the majority of its Federal funding to these areas, the City will help to insure that its program will benefit those low income and minority households most in need of assistance. Other projects that have been identified as primarily City-wide in scope are also expected to serve the residents of these targeted neighborhoods.
2. To document how the City has effectively targeted its CDBG funding to low income neighborhoods over the last few years, see the maps in the appendix to this narrative. The City of Massillon also tries to work with local neighborhood organizations in the planning and development of activities designed to meet the needs of low income families and the residents of low income neighborhoods. In regards to setting priorities for the allocation of CDBG dollars, the City reserves the bulk of these funds for its own housing and public improvement activities, including housing rehabilitation, homebuyer assistance, code enforcement, and infrastructure improvements. The City makes the balance of its CDBG entitlement available to local groups and organizations; however, the City does set a high priority for activities that benefit youth, the elderly, and families in crisis.

3. Due to the persistent and consistent decrease in CDBG funding over the past decade, the City is finding it more and more difficult to secure the resources needed to meet all underserved needs in the community. The City will continue to work with local foundations and other funding sources in addressing these efforts.

4. The City will continue to explore the availability of other resources, such as the Neighborhood Stabilization Program, Super NOFA programs, low income housing tax credit programs, State of Ohio programs such as the State Housing Trust Fund, to help address the problem of meeting underserved needs, particularly in a time of reduced Federal assistance.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

1. The City of Massillon is the lead agency for the implementation of activities under its One Year Action Plan. Subrecipients who will also receive funds to undertake particular projects under this plan include the Health Foundation of Greater Massillon, Community Services of Stark County, West Stark Family Services, Community Legal Aid, Western Stark County Medical Clinic, Massillon Commission to Advance Literacy, Massillon Boys & Girls Club, Domestic Violence Project of Stark County, Faith in Action of Western Stark County, Lighthouse Visions, and the Family Economic Success Program/Stark County Out of Poverty Partnership.

2. See the citizen participation narrative.

3. The City of Massillon is an active participant in the Stark County HOME Consortium, the Stark Housing Task Force, Community Building Partnership of Stark County, and the Stark County Interagency Council on Homelessness. Through the work of these partnerships, and the area local governments, agencies, and non-profit organizations who participate in them, the City of Massillon is able to be part of an area-wide approach seeking solutions to housing and community development problems.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:

1. The City of Massillon undertook a two pronged citizen participation process in the development of its Consolidated Plan:

- i. Massillon, along with Stark County and Alliance, participate in the planning and development of the Consolidated Plan for the Stark County Consortium. The Stark County Consolidated Plan identifies housing and homelessness needs and establishes strategies and goals for addressing these needs over the five year plan period (July 1, 2009 through June 30, 2013). The development of this plan was coordinated by the Stark County Regional Planning Commission through a planning process that included public meetings and input solicited from State, County and City agencies and other organizations providing housing and community development services and/or advocacy for low income households. From this process, the Housing and Homeless Needs Assessment, the Housing Market Analysis, and the Strategic Plan for the Consortium were developed. This area-wide coordinated effort helped to streamline the planning process, improving efficiency and eliminating duplication of effort in development of the various elements of the Consolidated Plan. Massillon receives its HOME funding allocation from the Stark Consortium.

For FY 2011 HOME funding, the Stark County Consortium held an RFP Workshop on November 17, 2010 at the offices of the Stark County Regional Planning Commission. Discussion at this workshop included a review of Stark Consortium housing priorities and the RFP review process. Proposals for HOME funding were due for submission to SRPC by January 14, 2011. On February 7, 2011, Massillon and SRPC housing and community development staff met to review the HOME Budget. On February 24 and March 23, 2011 SRPC held public hearings on its FY 2011 HOME Consortium Program. Massillon's HOME Consortium projects, were included in this review process.

- ii. In regards to the CDBG-funded portion of its FY 2011 Action Plan, the City of Massillon undertook its own local citizen participation effort designed to provide public comment and input in the development of this program. Beginning December 1, 2010, the City of Massillon began accepting proposals for FY 2011 CDBG funding. Program notices were mailed to local agencies and non-profit organizations as well as published in the Massillon Independent. Information on the CDBG Program was also posted on the City of Massillon's web site, www.massillonohio.com. To promote further citizen involvement in the CDBG Program, the City held an application workshop on December 15, 2010, in Massillon City Council Chambers. At this workshop, the City provided general information on the CDBG Program, including the amount of funds expected to be available, the range of activities eligible for funding, and the application process. The deadline for submission of funding proposals to the City was January 28, 2011.

As a result of this process, the City received 14 project proposals from local agencies totaling over \$297,000. These proposals were added along with the City's existing housing and community development programs as part of the budget preparation process. All proposals were then reviewed by the Community Development Department and the Mayor's Office, along with City Council. A preliminary budget was prepared, which forms the basis of the City's FY 2011 Action Plan. This Action Plan was made available to the general public for review and comment for a 30-day period, beginning April 1, 2011. Copies of the proposed Action Plan were made available for review by the general public at the following locations: Massillon Community Development Department, the Massillon Public Library, and on the City's web site. The City held a formal public hearing on April 18, 2011 before City Council to receive additional citizen review and input on the proposed Action Plan.

2. Summary of Comments Received

RESERVED

3. Efforts Made to Broaden Citizen Participation

The City of Massillon made a concerted effort this year to expand its citizen participation in the consolidated planning process. The following initiatives were undertaken:

i. The City began the planning process for the FY 2011 Action Plan in November 2010. The time period for proposal submission was over two months. This extended period was provided to give local groups and organizations the opportunity to work with the City in developing project proposals. In addition, the City also conducted an application workshop to assist local citizens, organizations, and agencies in understanding the CDBG program and its requirements, as well as how to apply for funding from the City.

ii. The City utilized a variety of methods to contact and inform the public about the CDBG Program. Program notices were mailed directly to local organizations and agencies. Public notices were printed in the local newspaper. In an effort to broaden participation, including outreach to minorities, the City made Action Plan documents available in a variety of locations, including the Massillon Public Library. In addition, the City utilized the internet to keep citizens informed. The City of Massillon's website, www.massillonohio.com, now contains a variety of information regarding the CDBG Program, including CAPER summaries of the prior program year, a description of housing and community development activities currently being funded, and notices regarding the Action Plan application process.

4. Response to Comments Received

RESERVED

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

Through its participation in the Stark County HOME Consortium, the City of Massillon works closely with the cities of Alliance and Canton and with Stark County to provide an area-wide approach to housing and community development issues. The City also participates in the Stark County Housing Task Force, an association of banking, governmental, social service providers, non-profit housing providers, realtors, SMHA, and legal aid. The Task Force meets monthly to discuss relevant housing issues. In addition, in 2004, a coalition of local governments, social service agencies, and foundations joined together to form the Stark County Interagency Council on Homelessness, towards the goal of working together to develop a comprehensive plan to deal with homeless issues. The Interagency has been very successful in establishing the proper comprehensive planning approach needed to secure continuum of care funding to local agencies. The City is also actively involved in Community Building Partnerships of Stark County, which consists of local government, non-profit, and foundation members who meet regularly to strategize about area housing needs and service delivery models.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

The Consolidated Plan is a concept that is designed to enable officials and citizens to become more aware of the larger picture and the extent to which all related programs are effective in collectively solving neighborhood and community problems. Moving beyond the compilation of program outputs, there must be a focus on results that will allow a community to assess progress in meeting the priority needs and specific objectives identified in the strategic plan and action plan in order to help make Massillon's vision of the future a reality.

The overall goal of the City's community planning and development programs included in the Consolidated Plan is to provide decent housing and a suitable living environment and expanding economic opportunities, principally for low and moderate income persons.

The Massillon Community Development Department will be responsible for monitoring all programs funded with Federal funds under the City's Action Plan to assure compliance with HUD regulations and policies. Program objectives will be reviewed during the year to determine whether these objectives are being adequately addressed by the Action Plan.

The City will utilize the Consolidated Planning and Management Process (CPMP) tool, developed by HUD, as the main document for implanting this CDBG Performance Measurement System on the programs carried out during the year. The City will work toward the development of its performance measurement system so that it can be integrated into the CAPER process. The information contained in this report should be designed to assist the City in assessing the effectiveness of its community development strategy as well as to help Massillon determine what changes may be necessary in order to improve the effectiveness of the City's housing and community development programs.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

In an effort to follow The Department of Housing and Urban Development's lead based paint regulations, the City of Massillon, in conjunction with Stark County and the Stark Regional Planning Commission, has adopted policies for dealing with lead based paint in its housing programs. Attached as an Appendix to this narrative is a copy of the City's policy for the evaluation and reduction of lead-based paint hazards.

In addition, the City of Massillon has also worked with the Stark County Regional Planning Commission in the preparation of an application for a Lead-Based Paint Hazard Control Grant, in collaboration with Canton, Alliance, Massillon, and the Stark, Canton, and Massillon Health Departments. Stark County was to be the lead agency, with the overall administration to be handled by the Stark Regional Planning Commission. This grant application had four (4) major components: education and outreach, identification of eBL children, lead remediation (including relocation), and contractor training.

Although not funded, this grant application is an excellent example of the cooperation and coordination which exists in Stark County.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

Under its FY 2011 Action Plan, the City of Massillon will undertake a variety of projects designed to meet under-served housing needs and address affordable housing issues. These are described below as follows:

Owner-Occupied Housing Programs

1. Housing Rehabilitation Program

The City of Massillon, in an effort to upgrade its residential neighborhoods, offers housing rehabilitation financial assistance to lower income homeowners. The City will utilize HOME funds from the Stark Consortium to provide deferred payment loans, of up to \$25,000, to low income owner/occupants to make repairs and improvements to their dwellings to bring these units up to local code standards. This funding assistance is being provided to achieve the following rehabilitation objectives, in order of priority: 1) eliminate the presence of lead based paint hazards; 2) bring the property into compliance with HUD Housing Quality Standards (HQS); 3) make other repairs deemed by the City to be a housing problem threatening the health and/or safety of the owner-occupants; 4) energy conservation purposes, such as installation of storm windows and doors; and 5) cosmetic corrections to the interior and exterior of the dwelling.

To be eligible for assistance, the applicant must be the owner/occupant of the dwelling situated within the city limits of Massillon, and must maintain taxes and insurance on the property.

Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after ten years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan.

Housing Objective: Provision of Decent Housing that is Affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low income homeowners.

Outcome: Undertake a total of 5 units of rehabilitation over the 1-year plan period.

2. Emergency Home Repair Program

The City will utilize CDBG funds to provide emergency home repair to low income homeowners, up to \$5,000, for the repair of housing problems needing immediate assistance. Eligibility requirements are the same as for the City's housing rehabilitation program. Financial assistance will be secured by a promissory note and mortgage and will be forgiven without repayment after five years.

Housing Objective: Provision of Decent Housing that is Affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low income homeowners.

Outcome: Undertake a total of 20 units of rehabilitation during the 1-year plan period.

Funding Resources for Housing Rehabilitation/Repair programs

CDBG Entitlement Funds	\$200,000
HOME funds from Stark Consortium	90,000

3. Homebuyer Assistance Program

The City of Massillon recognizes the need to promote homeownership in the community, which helps to stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low/moderate income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as downpayment and closing costs. The City of Massillon will utilize funds under this contract agreement for the following homebuyer assistance programs:

The City will provide an eligible applicant up to \$3,000 to be used towards both downpayment and closing costs. Funds cannot exceed lender's criteria regarding third party contributions and some funds must come from purchaser's resources. Pre-paid expenses, such as insurance, taxes, interest, and loan discount fees may not be paid through this assistance program. Housing Rehabilitation assistance may also be provided, as needed and as available, up to an additional \$5,000.

Homes must be inspected for compliance with HUD's Housing Quality Standard (HQS). Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after five years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan. Applicants must participate in a credit counseling session as a condition of assistance being provided.

Housing Objective: Increase Access to Decent affordable Housing by providing homeownership opportunities for low and moderate income households and for minority households.

Outcome: Outcome: Provide homebuyer assistance to 5 LMI households during the 1-year plan period.

Funding Resources

HOME funds from Stark Consortium	\$11,179
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4. Massillon Foreclosure Prevention Program

The foreclosure crisis continues to disrupt families and communities across the country. The City of Massillon has been hit hard by the foreclosure crisis. The Massillon Foreclosure Prevention Project, which is being formed by Community Legal Aid, will provide legal support to homeowners threatened with foreclosure with the goal of preventing foreclosures and helping low income households maintain safe and affordable housing. The City of Massillon will assist this program effort through the allocation of CDBG dollars to increase foreclosure prevention services available to threatened families. The program will work to ensure housing for homeowners and their families, help them avoid forced family relocation, the disruption of education and employment and the loss of family support networks in the community. Massillon will also benefit as homes will remain occupied by homeowners and avoid the deterioration that can often accompany foreclosure and vacancy.

Housing Objective: Increase Sustainability of Decent affordable Housing by providing legal services to low income families threatened with foreclosure.

Outcome: Outcome: Provide foreclosure legal assistance to 20 LMI households during the 1-year plan period.

Funding Resources

CDBG Entitlement Funds	\$8,000
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Renter Occupied Housing

1. Target Area Code Enforcement

Under this project activity, the City of Massillon will utilize CDBG funding to operate a housing code enforcement program within the City's identified target area neighborhoods - Census Tracts 7137, 7138, 7141, 7142, 7143.01, 7143.02 (BG 2,) and 7144 (BG 2). The City code enforcement officers will inspect rental dwelling units within these neighborhoods, report all code violations to the property owner, require mandatory rehabilitation and repair of these violations, and provide follow-up inspections to determine compliance with repair orders.

Housing Objective: Increase the Availability of Decent rental Housing through enforcement of local housing codes. This project activity will help to preserve and improve the City's quality of affordable existing rental housing for low income households and will help to improve living conditions within the City's identified LMI neighborhoods.

Outcome: 50 rental units brought into City housing code compliance during the 1-year plan period.

Funding Resources

CDBG Entitlement Funds	\$100,000
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2. Yorkview Estates Acquisition/Rehabilitation

Under this project activity, HOME Consortium funding will be provided to Stark Preservation Alliance, a joint venture between The Orlean Company and Renewal Development Associates to acquire and rehabilitate Yorkview Estates, a Section 8 rental housing development on Harsh Road SE. This housing development was constructed 40 years ago and is in need of substantial rehabilitation to prevent further obsolescence and to improve the quality of the living environment for its low income residents. The scope of work to be undertaken includes the installation of new kitchens and baths, energy efficient heating and air conditioning systems, new roofing and siding, new paving and sidewalks, updated landscaping and play areas, and the construction of a new community building. Total estimated project cost is \$3.795 million. The developers will be applying for to the Ohio Housing Finance Agency for housing tax credits for this project. HOME funds will be used to further assist project development.

Housing Objective: Increase the Availability of Decent rental Housing through rehabilitation and preservation. This project activity will help to preserve and improve the City's quality of affordable existing rental housing for low income households and will help to improve living conditions within the City's identified LMI neighborhoods.

Outcome: 50 existing rental units rehabilitated and preserved.

Funding Resources

HOME Consortium Funds	\$62,500
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Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 3 Action Plan Public Housing Strategy response:

The City and the Stark Metropolitan Housing Authority (SMHA) have worked together in past years to provide scattered site homes for low income homebuyers. In addition, the City reviews and supports SMHA's Comprehensive Grant Program. The City and SMHA will continue to meet on these and other issues, including crime prevention and drug elimination programs, and other programs designed to improve public housing in the community and to increase resident participation and resident initiatives in public housing management issues.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

In order to address the need to remove barriers to affordable housing, local zoning codes should be reviewed. Large minimum lot requirements, along with lack of suitable infrastructure (water, sewer, and roads) can increase the cost of housing. These factors tend to restrict the opportunities for low income residents to live in many areas of the County, impose higher costs of home ownership and maintenance, and reduce the range of housing types and choice in many suburban neighborhoods. Strategies to reduce these negative policy effects include improved community support services, closer to home job opportunities, and fair housing programs.

For additional information regarding the City of Massillon fair housing program, see the Other Narratives section of this Action Plan.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 3 Action Plan HOME/ADDI response:

The City of Massillon is a member, along with the City of Alliance and Stark County, in the Stark HOME Consortium. Stark County is the Participating Jurisdiction (PJ) responsible for administration and management of HOME Consortium dollars. Both and Alliance and Massillon receive an allocation of HOME dollars from the Consortium for housing program and activities, including ADDI-funded homebuyer assistance.

Although American Dream Downpayment Initiative (ADDI) funds are no longer available through the HOME Program, the City of Massillon recognizes the need to promote homeownership in the community, in order to stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low/moderate income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as downpayment and closing costs. The City of Massillon will utilize HOME funds from the Stark County Consortium for the following homebuyer assistance programs:

Homebuyer Assistance Program – The City will provide an eligible applicant up to \$3,000 to be used towards both downpayment and closing costs. Funds cannot exceed lender's criteria regarding third party contributions and some funds must come from purchaser's resources. Pre-paid expenses, such as insurance, taxes, interest, and loan discount fees may not be paid through this assistance program. Housing Rehabilitation assistance may also be provided, as needed and as available, up to an additional \$5,000.

Homes must be inspected for compliance with the State of Ohio Residential Rehabilitation Standards (RRS). Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after five years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan. Applicants must participate in a credit counseling session as a condition of assistance being provided.

This program is intended to serve low/moderate income households who desire to purchase a home within the city limits of Massillon, and who have not owned a home within the last three years. To qualify for assistance, the applicant must have proof of pre-qualification from a financial institution, have a signed purchase agreement from the seller, and must use the residence as his/her primary dwelling. In addition, the applicant's household income must be at or below 80% of the area median family income, by household size, as determined by the U.S. Department of HUD.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

Stark County Interagency Council on Homelessness

The City of Massillon is a member, along with the City of Alliance and Stark County, in the Stark HOME Consortium. Stark County is the HOME PJ for the Consortium. The Housing and Homeless Needs portion of the Consolidated Plan provides an area-wide study of housing and homeless issues facing the Stark County community.

In addition, in 2004, the cities of Massillon, Alliance, and Canton, along with Stark County, and local agencies, non-profit organizations, and foundations, joined together to form the Stark County Interagency Council on Homelessness. The mission of this interagency coalition is to:

1. Prevent and end chronic homelessness in Stark County.
2. Insure a coordinated safety net of emergency services for those in a short term housing crisis.
3. Coordinate and consolidate local efforts to provide a cost-effective and streamlined system for addressing homelessness.

The Stark County Interagency Council on Homelessness has become the entity responsible for the Continuum of Care homeless assistance grant application process in Stark County. For FY 2009, the Council was awarded \$1,620,967 million in HUD funds for 15 homeless assistance programs, including Supportive Housing Program and Shelter Plus Care.

OH-508 - Canton/Massillon/Alliance/Stark County CoC		
Basic Accommodations Lease Technician	SHPR	\$46,856
Basic Accommodations Operating	SHPR	\$86,692
Continuum of Care Supportive Housing Program	SHPR	\$62,132
Genesis Program	SHPR	\$66,666
Housing First Apartments	SHPR	\$48,134
Housing Support Specialist	SHPR	\$47,951
Leased Apartments	SHPR	\$100,497
Outreach and Referral Services	SHPR	\$47,957
Shelter Plus Care SRA 2010	S+CR	\$167,628
Shelter Plus Care TRA 2010	S+CR	\$413,688
Stark County HMIS System Coordination	SHPR	\$105,437
Supported Apartments	SHPR	\$89,860
Supportive Services for the Homeless	SHPR	\$133,333
Transitional Housing	SHPR	\$126,786
West Park Apartments	SHPR	\$77,350
OH-508 - Total:		\$1,620,967

City of Massillon FY 2011 Action Plan Homeless Assistance Projects

The following projects proposed for funding under the City's FY 2010 Action Plan have been identified as benefiting the homeless, preventing homelessness, or benefiting other special needs populations:

Salvation Army Housing Outreach. The Salvation Army of Massillon has hired a housing outreach specialist to assist homeless persons and families in crisis in receiving emergency housing services and supportive assistance.

FY 2011 Action Plan CDBG Funding \$8,000

Family Living Center/Community Services of Stark County. The center operates as a homeless shelter serving families and single women and includes supportive services to enable residents to make the transition from homelessness to independent living.

FY 2011 Action Plan CDBG funding \$8,000

Domestic Violence Safe House/Domestic Violence Project. This facility provides short term emergency housing for women and children who are victims of domestic violence, including case management and counseling services, transportation, parenting training, and child care.

FY 2011 Action Plan CDBG funding \$8,000

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

Not Applicable

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

Infrastructure Improvements

Need: Street / Sidewalk Improvements

Objective: Creation of a suitable living environment by improving the availability/accessibility of infrastructure to low income persons

Activities: Target Area Street Improvements, Target Area Sidewalk Replacement

Public Facilities

Need: General public facilities/improvements

Objective: Creation of a suitable living environment by improving the availability/accessibility of public facilities to low income persons

Activities: Central Fire Station Ambulance

Public Service Needs

Need: Youth Services

Objective: Creation of a suitable living environment by improving the availability/accessibility of public services to low income persons.

Activities: Massillon Youth Summer Recreation Services
Lighthouse Visions Life Skills Education Program
Massillon Boys & Girls Club Project Learn After School Program

Need: Senior/Handicapped Services

Objective: Creation of a suitable living environment by improving the availability/accessibility of public services to low income persons.

Activities: Elderly Homemaker Program
Faith in Action Elderly Caregivers

Need: Public Health Services

Objective: Creation of a suitable living environment by improving the availability/accessibility of public services to low income persons.

Activity: Western Stark County Medical Clinic

Need: Education/Employment Training

Objective: Creation of economic opportunities by improving the availability/accessibility of public services to low income persons.

Activity: Adult Literacy Training
Family Economic Success Program

Need: General Public Services

Objective: Creation of suitable living environment by improving the availability/accessibility of public services to residents of low income neighborhoods.

Activity: Neighborhood Partnership Program

Need: Fair Housing/Tenant/Landlord Counseling

Objective: Provision of decent affordable housing by increasing the availability/accessibility of public services to low income persons.

Activity: Massillon City Fair Housing Program

Economic Development Needs

Need: Commercial/Industrial Rehabilitation

Objective: Expansion of economic opportunities through commercial revitalization promoting the sustainability of the downtown area as a viable commercial district.

Activity: Massillon Main Street Program

Planning and Administration

Need: Fair Housing

Objective: Improving housing opportunities for minority and low income households.

Activity: Massillon Fair Housing Program

Need: Administration

Objective: Not applicable

Activity: CDBG Program Administration

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

Through its cooperation with other local agencies and with the other governments in the Stark County Consortium, the City of Massillon has worked to develop a structure to enhance coordination between local government and social service organizations serving the community. Because the continued existence of poverty is due to a complex combination of factors - some economic, some social, including housing, education, and personal problems, there needs to be strong coordination between the local government and the various agencies that deal with poverty issues. The City has proposed a comprehensive program of activities and programs designed to address these poverty issues:

- Housing rehabilitation, homeownership assistance programs and code enforcement activities to provide affordable housing and improve housing opportunities.
- Public facility and infrastructure improvements to help stabilize and revitalize low income residential neighborhoods.
- Economic development programs to create and retain jobs in the community, particularly to improve employment opportunities for low income persons.
- Public service activities to meet the social, economic, health, and educational needs of low income persons, including the homeless and those threatened with homelessness.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

Under its FY 2011 Action Plan, the City of Massillon proposes to allocate CDBG funding to assist the following non-homeless special needs populations:

Westark Family Services Elderly Homemaker Program (\$8,000 CDBG funding) which provides public services to the City's elderly, frail elderly, and handicapped population. The types of supportive services provided include in-home assistance, health care, and hospice.

Faith in Action of Western Stark County Elderly Caregiver Program (\$6,000 CDBG funding), which provides a faith-based organizational approach to serving the City's frail elderly, ill and disabled with home-based caregiver assistance.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

Not applicable

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

Not applicable

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

AFFIRMATIVELY FURTHERING FAIR HOUSING

The City of Massillon operates its own fair housing program which is designed to improve and promote housing opportunities in the community, including education and outreach, monitoring and evaluation, and administration of fair housing laws, including the following activities:

The City receives approximately seventy-five calls and visits per month regarding landlord/tenant and fair housing issues.

The City regularly participates in neighborhood resident association meetings by providing landlord/tenant, fair housing, predatory lending, homebuyer's assistance and housing rehabilitation program information.

The cities of Massillon, Canton, and Alliance and Stark County are currently working together on a new Analysis of Impediments Study. It is currently underway and should be completed in the Summer of 2011.

Below are the previously identified Impediments.

Impediment #1: Lack of knowledge about the Fair Housing Laws and Enforcement. Many persons are unfamiliar with the fair housing laws, what is prohibited by their terms, and how they are enforced. Housing providers need to know the law because they must comply with it. Housing consumers need to know the law so that they can protect their rights.

City Action: Increase community awareness on the Fair Housing Laws through education. Provide training, counseling, publications, seminars, etc. to educate the public.

Impediment #2: Insurance companies provide limited services or refuse to insure properties in older or less desirable neighborhoods, thereby limiting housing choice because of higher housing costs. In declining and older neighborhoods, some insurance companies refuse to insure properties, especially in predominantly minority neighborhoods.

City Action: Increase testing to identify insurance companies who are redlining. Testing is virtually indispensable in detecting insurance discrimination.

Impediment #3: Actions and acts of housing discrimination restrict housing choices of low and moderate-income population and minorities. Lower income groups tend to experience the greatest segregation in housing. These groups are more likely to reside in less desirable neighborhoods.

City Action: Educate minorities regarding housing opportunities in nontraditional areas throughout the County. Increase community awareness on the Fair Housing Laws through training, counseling, publications, seminars, etc.

Impediment #4: A large number of Section 8 recipients (especially families with children) find it difficult to obtain a Landlord who will accept Section 8 certificates. The Section 8 program is a major federal program to help low-income persons secure safe, decent, and sanitary housing. The Section 8 program impacts upon whether protected classes have access to fair housing. Many private landlords refuse to rent to Section 8 recipients. The landlords believe there are some confusion, burdensome restrictions, a lot of red tape, and picky inspections in regards to the Section 8 Program. This leaves many families stranded.

City Action: Continue, expand, and assist the Stark Metropolitan Housing Authority in their efforts to educate Landlords about the Section 8 Program. Education is essential to encourage more Landlords to participate in the Section 8 Programs.

Impediment #5: Developers and Builders are not complying with the multi-family accessibility provisions of the Fair Housing Laws for new construction. The accessibility provisions in the 1988 Amendments Act are relatively inexpensive to meet if done at the time that the buildings are constructed. Some Builders are not researching the laws to make sure they comply. Most noncompliance appears to be due to the ignorance of the contractor, architect, and/or developer about the fair housing requirements.

City Action: Educate the Developers, Builders, and Architects on the accessibility requirements in the Fair Housing Act for new multi-family construction. Conduct periodic field inspections during the building of these projects to see that accessibility standards are being met.

Impediment #6: The conditions of existing housing in need of major repair limits housing choice. Some low to moderate -income persons live in deteriorated conditions because they do not have the funds to repair their house. Homebuyers are hesitating to purchase housing in need of repairs.

City Action: Housing rehabilitation and home ownership programs are effective tools in providing needed funds to rehab aging housing stock and enable low and moderate income persons to become home owners. Continued support,

encouragement, and referrals to the appropriate entity will assist those persons in need of rehabilitation or home ownership assistance.

Impediment #7: Minorities tend not to purchase or rent outside of areas of racial concentrations and non-minorities do not pursue housing opportunities in neighborhoods that are predominantly minority, which limits housing choice. Minorities, as well as non-minorities, do not have the information or knowledge on purchasing and renting outside of their areas of racial concentrations.

City Action: Continue education through counseling, training, and publications to inform people that they can live anywhere they can afford.

The responsibility, agencies involved, and the resources for the Impediments and Action Plan will be the Alliance, Canton, Massillon and Stark County Fair Housing Offices. (ACMS Consortium)

NEW LOCAL ACTION PLAN SUBMISSION PROVISIONS

- Executive Summary includes objectives and outcomes identified in the plan, and an evaluation of past performance. (91.220(b))

Massillon Response – See the Executive Summary section of the Action Plan Narrative Responses.

- Citizen Participation -- a summary of the citizen participation and consultation process, a summary of citizen comments or views on the plan, a summary of comments or views not accepted, and the reasons why they were not accepted. (91.220(b))

Massillon Response – See the Citizen Participation section of the Action Plan Narrative Responses. In addition, see the attached Appendix G for documentation regarding Massillon's citizen participation efforts.

- Resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance programs. (91.220(c)(1))

Massillon Response – See the Executive Summary section of the Action Plan Narrative Responses.

- Summary of Specific Annual Objectives the jurisdiction expects to achieve during the forthcoming year. (91.220(c)(3))

Massillon Response – See the attached Summary of Specific Annual Objectives Table. In addition, see the Summary of Specific Annual Objectives Table located in Part III of the City's FY 2009 Action Plan.

- Outcomes measures – Identify outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general

outcome category (availability/accessibility, affordability, sustainability). (91.220(e))

Massillon Response – See the attached Summary of Specific Annual Objectives Table. In addition, see the CPMP Tool 2.0 Project Tables located in Part II of the City’s FY 2009 Action Plan.

- Allocation priorities -- Reasons for the allocation priorities, identify the geographic areas of the jurisdiction (including areas of low-income) in which it will direct assistance during the program year, and identify any obstacles to addressing underserved needs. Where appropriate, jurisdictions should also estimate the percentage of funds the jurisdiction plans to dedicate to target areas. (91.220(f))

Massillon Response – See the General Questions section of the Action Plan Narrative Responses

- Affordable housing -- One-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. (91.220(g))

Massillon Response – See the CPMP Tool 2.0 Table 3B “Annual Housing Completion Goals” located in Part III of the City’s FY 2009 Action Plan. In addition, see the Specific Housing Objectives section of the Action Plan Narrative Responses.

- Public housing -- Describe the manner in which the plan of the jurisdiction will address the needs of public housing and any troubled public housing agencies. (91.220(h))

Massillon Response – See the Needs of Public Section of the Action Plan Narrative Responses.

- Chronic homelessness -- action steps to end chronic homelessness (91.220(i))

Massillon Response – See the Specific Homelessness Prevention Elements section of the Action Plan Narrative Responses. In addition, see the attached Appendix F for additional information on the Stark County Intergovernmental Council on Homelessness.

- Other actions – actions it plans to take during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies described in §§ 91.215 (a), (b), (i), (j), (k), and (l)). (91.220(k))

Massillon Response – See these sections of the Action Plan Narrative Responses:

Underserved Needs – General Questions Narrative

Foster and Maintain Affordable Housing –Housing Objectives Narrative

Evaluate & Reduce Lead Based Paint Hazards – Lead-Based Paint Narrative

Reduce the Number of Poverty Level Families – Antipoverty Strategy Narrative

Develop Institutional Structure and Enhance Coordination between Public and Private Housing and Social Service Agencies – Institutional Structure Narrative

- Low/Mod Benefit -- Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. (91.220(l)(1)(iv))

Massillon Response – The City estimates that \$616,000 in FY 20110 CDBG Funds will be used for activities that benefit persons of low- and moderate-income. See the Attached Project Summary Table.

- HIV/AIDS Housing Goals -- Jurisdictions receiving HOPWA funds must identify annual goals for the number of households to be provided with housing through activities that provide short-term rent, mortgage and utility assistance payments to prevent homelessness, tenant-based rental assistance; and units provided in housing facilities that are being developed, leased or operated; and the method of selecting project sponsors (including providing full access to grassroots faith-based and other community organizations). (91.220(l)(3))

Massillon Response - Not Applicable

- Discharge Policy -- The jurisdiction certifies it established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care, or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. (91.225(c)(10))

Massillon Response – The Stark County Interagency Council on Homelessness (SCICH), of which Massillon is a participating member, has established a Committee to develop an overall Discharge Policy. This Committee is comprised of three Subcommittees: 1) Justice System; 2) Foster Care; 3) Hospitals. To date, the Justice System Subcommittee has developed a Re-Entry Initiative Program.